

call to artists

PUBLIC ART
RICHMOND



Figure 1. View of main arrivals plaza, Minoru Complex

Minoru Complex Entries and Arrivals Artwork

Request for Proposals (RFP)

June 2016

OPPORTUNITY

The Richmond Public Art Program, in partnership with the Minoru Civic Precinct development team and design consultants, is seeking an artist or artist team to create a site-responsive artwork for the entry and arrival zones of the new Minoru Complex, 7191 Granville Avenue, Richmond, B.C. All information about the project is contained herein.

This is a two-stage open artist call. Following review by the selection panel of the submitted artists' statements of interest and conceptual proposals, up to five artists will be shortlisted and invited to develop their concept proposals and attend an interview. An honorarium of \$2,000 will be paid to each of the shortlisted artists or artist teams.

Budget: \$200,000 CAD

Eligibility Requirements: Open to professional artists and artist teams residing in Canada.

Deadline for Submissions: Friday, July 15, 2016, 4:00 p.m. PDT

Installation: Installation in fall of 2017

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THEMES

The themes “*Welcoming*” and “*Water*” have been identified to provide a framework and point of departure for interested artists to develop their conceptual approach.

Artists are encouraged to consider the theme of *welcoming*, to provide orientation and a sense of arrival at the Minoru Complex.

As an island city, Richmond has a significant connection to *water*, whether it is in the form of rain or a river, for fishing or for human use. Artists are encouraged to consider and respond to Richmond’s island location and its connection to water. Literal use of water is not proposed due to environmental, safety and maintenance concerns. The artwork should take into consideration the idea of water in all its forms and Richmond’s unique geography as an island city.

The selected artist will have experience working with multiple stakeholders and the proven ability to fabricate their own work or to work with fabricators and installers.

The Minoru Complex is a multi-purpose facility. It is important to develop a strong aesthetic that signals entry and provides clarity of the building’s internal functions at the entrances. Public art, working in concert with architectural and landscape design, can invite building users towards the services and activities they are seeking.

The artwork may be a single piece, or a series of sequential pieces to create a sense of journey and present a unique narrative for multiple entry and arrival zones. The artwork(s) may also address wayfinding and help to express a visual connection for visitors and staff. By positioning artworks within the entry plazas, the selected artist will need to be mindful of the full range of activities and events that need to be accommodated at various times.

BACKGROUND AND CONTEXT

The City of Richmond has launched an exciting and ambitious capital building program in the Minoru Civic Precinct to address the current and future needs for recreation, sport and other community activities. The Minoru Civic Precinct, in Richmond’s City Centre neighbourhood, incorporates green space in the form of Minoru Park, as well as a variety of cultural attractions including the Richmond Public Library, Art Gallery and Cultural Centre. The Civic Precinct is also home to sports fields and existing facilities for aquatics and seniors.

Embracing the City’s vision to build a Centre of Excellence for Active Living and Wellness, the Minoru Civic Precinct capital program includes a new integrated, multi-purpose complex to house an aquatic centre, seniors centre and space for other recreation and community needs. Currently under

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construction, this 110,000 square foot complex will replace and expand services currently available at existing facilities in the Precinct.

The Guiding Principles adopted by City Council for the Minoru Civic Precinct reflect high expectations and will inform forward-thinking design, public art and community-building possibilities; Be Exceptional, Be Sustainable, Be Accessible, Be a “Centre of Excellence for Active Living and Wellness”, Be Synergistic and Be Connected.

LOCATION

The Minoru Complex entrance and arrivals areas are shown in Figure 2. Both the Entry Plaza—leading to the North and South Entrances—and the West Plaza are to be considered.

The Artwork locations will be limited to the landscaped islands indicated on the site plan. The plantings may be reconfigured to accommodate the proposal. Pathways must remain clear for service vehicles. Artists are encouraged to visit Minoru Park prior to submitting.

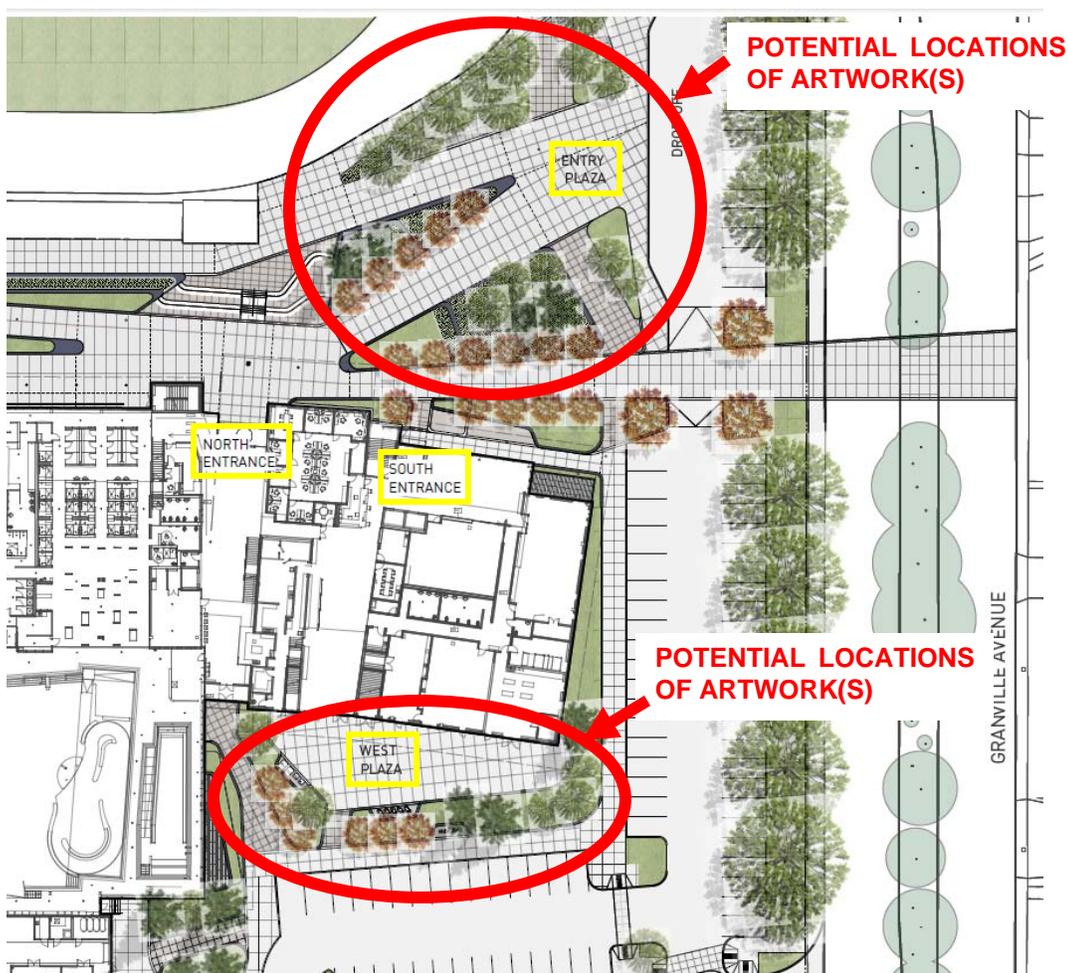


Figure 2. Site Plan. The consultant design team includes HCMA Architects and PWL Partnership

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BUDGET

The total budget established for this project is \$200,000 CAD. This budget includes (but is not limited to) artist fees, design, permitting as needed, engineering fees, fabrication, installation, photography, insurance and all taxes (GST excluded). Travel to Richmond and/or accommodation is at the artist's expense.

ARTIST ELIGIBILITY

This opportunity is open to artists or artist teams residing in Canada. Qualified artists will have proven experience developing artworks, specifically for civic projects. City of Richmond staff and its Public Art Advisory Committee members, selection panel members, project personnel, and immediate family members of all of the above are not eligible.

SELECTION PROCESS

A selection panel will recommend the artist/artist team through a two-stage open call process. For stage one, artists are asked to submit a preliminary idea or approach for the site. For stage two, artists will be asked to prepare detailed concept designs based on the preliminary proposals and attend a finalist presentation and interview. An honorarium of \$2,000 will be paid to each of the shortlisted artists or artist teams.

A selection panel comprised of three (3) art or design professionals, one (1) representative from the Aquatic Centre stakeholder group, and one (1) representative from the Seniors Centre stakeholder group will review the applicants' materials. Representatives from the design team will serve as advisors to the panel. Based on the selection criteria listed below, the panel will select up to five (5) finalists to develop their concept proposals.

The finalists will be invited to an orientation session to discuss the opportunity and constraints with City staff and the design team.

Prior to final review by the selection panel, the short-listed artists' proposals will be displayed to the public, both at City Hall and on-line. The intent of the public display is to increase awareness of public art and the process of selection. The public will be asked to comment on the proposals. These comments will be considered by the selection panel prior to its final recommendation.

On the basis of the second-stage presentation and interview, the selection panel will then recommend one artist or artist team to City Council for endorsement.

The panel reserves the right to make no recommendation from the submitted applications or finalist interviews.

Out-of-town finalists will be reimbursed for travel and lodging expenses to attend the orientation and interview in Richmond. If applying as a team, the allowance for travel may not fully reimburse all team members.

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ARTIST SELECTION CRITERIA

Submissions to the call will be reviewed and decisions made based on:

- Artistic merit of artist Statement of Interest and Conceptual Artist Sketch.
- Ability of the artwork to respond to the existing character of the site by taking into account scale, colour, material, texture, content and the physical characteristics of the location.
- Artist's capacity to work with other design professionals and stakeholders.
- Appropriateness of the proposal to the Public Art Program goals:
www.richmond.ca/culture/publicart/plans/policy

SUBMISSION REQUIREMENTS

Email all documentation as one (1) PDF document, not to exceed a file size of 5 MB to: publicart@richmond.ca

- INFORMATION FORM – Please complete the information form attached to this document.
- STATEMENT OF INTEREST – 300 words (or less) that explain why the artist/team is interested in this opportunity and how their practice relates to this project and the posted selection criteria. If applying as a team, please address how team members work together in the statement of interest. Please include this clearly on a separate line at the beginning of your Statement of Interest.
- CONCEPTUAL ARTIST SKETCH – (1 page maximum) a preliminary concept visualization to accompany the Statement of Interest and how you are responding to the posted selection criteria.
- ARTIST CV – Two page (maximum) current professional resume. Teams should include two-page resumes for all members as one document. PDF format is preferred; Text (.txt) files will also be accepted.
- DIGITAL IMAGE WORK SAMPLES – Applicants must submit **12 samples of past work** that best illustrate their qualifications for this project. Upload JPG files only; images must be under 2MB, exactly 1920 pixels on the longest side and at least 72dpi. If applying as a team, the team submits no more than 12 images.
- REFERENCES – Three (3) references who can speak to your abilities, skills and accomplishments. Please provide name, title and contact telephone number and/or email.

SOURCES FOR ADDITIONAL INFORMATION

[THE MINORU CIVIC PRECINCT DEVELOPMENT](#)
[THE CITY OF RICHMOND](#)
[THE MINORU CIVIC PRECINCT ART PLAN](#)

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PROJECT TIMELINE

Submission Deadline:	Friday, July 15, 2016, 4:00 p.m. PST
Finalist Notifications and Site Orientation:	Late July 2016
Second-stage Display:	September 2016
Finalist Interview:	Thursday, September 15, 2016
Completion:	Fall 2017

SUBMISSION GUIDELINES

1. All supporting documents must be complete and strictly adhere to these guidelines and submission requirements (above) or risk not being considered.
2. All submissions must be formatted to 8.5 x 11 inch pages. Portfolio images and concept sketches would be best formatted to landscape format.
3. Submission files must be 5 MB or smaller.
4. If submitting as a team, the team should designate one representative to complete the entry form. Each team member must submit individual resume/curriculum vitae. (See Submission Requirements)
5. All documents must be sent by email to: publicart@richmond.ca

ADDITIONAL INFORMATION

1. The selected artist will be required to show proof of WCB coverage and \$2,000,000 general liability insurance.
2. Please be advised that the City and the selection panel are not obliged to accept any of the submissions and may reject all submissions. The City reserves the right to reissue the Artist Call as required.
3. All submissions to this Artist Call become the property of the City. All information provided under the submission is subject to the Freedom of Information and Protection of Privacy Act (BC) and shall only be withheld from release if an exemption from release is permitted by the Act. The artist shall retain copyright in the concept proposal. While every precaution will be taken to prevent the loss or damage of submissions, the City and its agents shall not be liable for any loss or damage, however caused.
4. Extensions to the submission deadline will not be granted under any circumstances. Submissions received after the deadline and those that are found to be incomplete will not be reviewed.

QUESTIONS

Please contact Eric Fiss, Public Art Planner:

Tel: 604-247-4612

E-mail: publicart@richmond.ca

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Project Name: _____

Submission Deadline: _____

Attach one (1) copy of this form as the first page of the submission.

Name: _____

Team Name: (if applicable) _____

Address: _____

City: _____ **Postal Code:** _____

Primary Phone: _____ **Secondary Phone:** _____

E-mail: _____ **Website:** _____
(One website or blog only)

Incomplete submissions will not be accepted. E-mailed submissions over 5 MB will not be accepted. Information beyond what is listed in the checklist will not be reviewed.

List Team Member Names: (Team Lead complete above portion)

Please let us know how you found out about this opportunity:

Would you like to receive direct e-mails from the Richmond Public Art Program? Yes No

Signature: _____ **Date:** _____

Submit applications by e-mail to: publicart@richmond.ca

Additional Information

Please be advised that the City and the selection panel are not obliged to accept any of the submissions and may reject all submissions. The City reserves the right to reissue the RFQ as required. All submissions to this RFQ become the property of the City. All information provided under the submission is subject to the Freedom of Information and Protection of Privacy Act (BC) and shall only be withheld from release if an exemption from release is permitted by the Act. The artist shall retain copyright of the submitted documents. While every precaution will be taken to prevent the loss or damage of submissions, the City and its agents shall not be liable for any loss or damage, however caused.