

THIRD ACTION Film Festival Wants You!

- To have a great time
- To meet amazing people
- To enjoy some fantastic movies
- To be able to exclaim “I was a part of that!”

So, come join us in making the festival come to fruition!

We have fun volunteer positions for everyone (depending on your interests) and a snazzy volunteer t-shirt to show off to your family and friends! There will be other great things too but we gotta leave something as a surprise!

You will be working in a great venue – the Glenbow Museum and can volunteer for as little as 1 shift.

Check out our [Volunteer](#) webpage to learn more about the positions and shifts.

THIRD ACTION Film Festival is a non-profit organization that premieres its film festival and talks celebrating ageing and older adults in Calgary. Its inaugural festival will take place on June 8-10, 2018 at the Glenbow Museum Theatre.

PRE-FESTIVAL

Friday, May 11, 2018

2-7PM

We need bartenders, ushers and registration table volunteers for this event.

Pre-Festival Volunteer Orientation will take place at 2pm at the venue (prior to set up for the event).

FESTIVAL

Festival Shifts:

Friday, June 8, 2018	Saturday, June 9, 2018	Sunday, June 10, 2018
5-11pm	9am-2pm 1:30-6:30pm 6-11pm	9am-2pm 1:30-6:30pm 6-11pm
	Bartender Shifts 12:30-6:30 6-11pm	Bartender Shifts 12:30-6:30 6-11pm

Festival Volunteer Orientation:

Saturday, May 26

10:30-12:00pm

Calgary Downtown Library, Meeting Room 2

The volunteer orientation is key to ensure that your volunteer experience is an amazing experience. Because if you are having fun.....so will our guests!

Festival Positions:**Venue Chief (shared with Executive Director)**

- Oversee the smooth operation of the screening venue
- Provide a positive, friendly atmosphere for guests
- Assist with introduction of films and filmmakers/screening sponsors, if applicable
- Check in and organize ushers and ticket takers at venue
- Noise management

Usher/Ticket Taker

- Take tickets and count attendance
- Assist guests to seats
- Help with ticket sales
- Straighten and tidy up area after each event
- Hand out and collect festival film ballots

Registration/Box Office Desk

- Greet and assist in directing guests
- Sell tickets
- Sell festival programs and answer questions
- Handle "Will-Call" tickets

Event Crew

- Set up and take down equipment and materials
- Lift and transport heavy supplies to venue
- Assist with setup, decoration, production and teardown of festival and sponsor activations.

Resource Table

- Ensure table remains stocked with material throughout festival
- Answer questions about festival and resources
- Knowledge of seniors industry and not-for-profits an asset

THIRD ACTION Street Team

- Promote festival to Calgary locals and tourists on Stephen Avenue during festival
- You are outgoing, fun and friendly

Food & Beverage Sales

- Sell popcorn, pop and water to guests
- Set up, straighten, and clean up after the event

Bartender Servers

- Sell drink tickets or serve at the bar

Photographers

- Take pictures of volunteers and patrons during the festival and special events.
- You have a smart phone or camera and enjoy interacting with people.

Videographers

- Take videos during the festival of volunteers, speakers and patrons
- You have a smart phone or video equipment and enjoy interacting with people.