



visual arts alberta - CARFAC

Employment Opportunity with Visual Arts Alberta – CARFAC in Calgary

Engagement Coordinator

ABOUT The POSITION

Do you enjoy taking with artists? Do you enjoy advocating for the rights of visual artists?

Working in Calgary, the Engagement Coordinator – liaises with members of Visual Arts Alberta – CARFAC in Calgary and southern Alberta and communicates issues and priorities to the Visual Arts Alberta – CARFAC provincial office in Edmonton by email, telephone and in person.

The Engagement Coordinator connects with Alberta’s visual artists and our members and advocates on their behalf. The Engagement Coordinator assists with the implementation of professional development activities in the City of Calgary and collects information from Southern Alberta to be used in the various communication and social media outlets of Visual Arts Alberta – CARFAC. Along with Board members, the Engagement Coordinator is “the public face” of Visual Arts Alberta – CARFAC in Calgary.

We are looking for an outgoing individual who is looking for very part time hours and is available on Saturdays during the days and weekday evenings during the week. As an artist run organization, we are looking for an artist who is interested in advocating for other Alberta artists.

The Engagement Coordinator is a permanent part time position (15 hours per month and pays \$18.50 per hour to start with 4% added). Hours of Work and Locations will be established by Visual Arts Alberta – CARFAC in consultation with the chosen employee. The majority of work will be on Saturdays during the day and evenings during the week.

To apply: Please submit your c.v. along with a letter of interest to chris@visualartsalberta.com on or before 4pm on TUESDAY OCTOBER 2nd.