



Cultural Leaders Legacy Artist Awards 2019

NOMINATION PACKAGE

MAMDANI ARTS LEADERSHIP AWARD

Deadline: Friday, November 30, 2018, 4:30PM

The **Mamdani Arts Leadership Award** is a \$5,000 cash award intended to recognize and reward the integral role of board members who lend their expertise, talent, and time to support the work of arts organizations and festivals that make Calgary a vibrant and creative city. This award honours an arts volunteer board member who goes above and beyond to support the logistics, programming, operations, and/or culture of the organization(s) they choose to support.

The award will be presented to the recipient as part of the Mayor's Lunch for Arts Champions event in March 2019. This award was established by The Strategic Group as well as Calgary 2012 and is a legacy project of Calgary's year as a Cultural Capital of Canada.

Award Rules & Criteria

1. Eligibility

Nominees for the Mamdani Arts Leadership Award must meet all the following criteria:

- Be a Calgary resident volunteering in Calgary since the beginning of the nomination year (2018).
- Must have volunteered a minimum of 40 hours on the board of one or more arts organizations in the nomination year (2018).

2. Nominations

Nomination packages must include the following:

- One (1) copy of the nomination form available at the end of this document, signed by both the nominee and the nominator.
- One (1) copy of a 30-word synopsis of why the nominee has been nominated (may be used for publication and media purposes in the event the nominee is selected to receive the award).
- One (1) copy of a detailed letter of nomination (1000 words or less).
- Up to five (5) pieces* of support material demonstrating the work of the nominee as it pertains to this award. Please note these materials must be submitted in the following file formats, and each file can be a maximum of 3MB: JPEG, PDF, DOC, DOCX, MP3, YouTube or Vimeo link.

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* Please note that a piece of support material is equal to one piece of the nominee's work, not one digital file. One file containing five different images or examples of the nominees' work will be considered as five pieces of support material, not one.

3. Jury

The awards jury will be composed of peers and community members based in Calgary. Jury members are not disclosed in advance of the Mayor's Lunch. In the event of a perceived conflict of interest, an alternate will replace the jury member in question. The jury will operate with strict confidentiality. All decisions are final. Calgary Arts Development may screen nominations to verify eligibility.

4. Selection Criteria

The award recipient will be selected based on the following criteria:

Impact on the Organization – maximum of four points

- How has the nominee made a measurable impact on the organization for which they volunteer?
- How has the nominee's expertise, enthusiasm and dedication positively changed the culture and/or operations of the organization for which they volunteer?

Peer Recognition - maximum of three points

- Is the nominee recognized as an outstanding volunteer who goes above and beyond by their peers within the organization?

Time Dedicated - maximum of two points

- How much time has the nominee volunteered and how has the nominee proven their dedication to continue volunteering within the arts community?

Special Considerations - maximum of two points

- Are there any extenuating considerations that are not addressed by the criteria above?

5. Notification

All nominators and nominees will receive acknowledgement of receipt by mail and email and will be notified of whether their applications were successful in advance of the Mayor's Lunch for Arts Champions. The recipient will be asked to keep the status of their nomination confidential until the event and will also be asked to accommodate the filming of a recipient video.

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6. Deadlines and Delivery

The deadline for uploading of complete nomination packages is **4:30pm on November 30, 2018**. Complete applications must be submitted online through **calgaryartsdevelopment.com** on or before the deadline. Incomplete or late nominations will not be accepted or considered. If you have nominated someone and did not receive acknowledgement of receipt of notification, please contact Kaley Beisiegel at **kaley.beisiegel@calgaryartsdevelopment.com**.

Before submitting your nomination package, ensure that you have prepared:

- One (1) copy of the nomination form, signed by both the nominee and nominator.
- One (1) copy of a letter of nomination (1,000 words or less) signed by the nominator.
- One (1) copy of a 30-word synopsis of why the nominee has been nominated.
- Up to five (5) pieces of support material demonstrating the work of the nominee and their suitability for this award.

*Please note that a piece of support material is equal to one piece of the nominee's work, not one digital file. One file containing five different images of an artist's work will be considered as five pieces of support material, not one.

For more information about the Mamdani Arts Leadership Award, email **awards@mayorsslunch.com**.

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NOMINATOR

Name:

Phone:

Email:

Mailing Address:

I Nominate:

Signature:

Date:

Printed Name:

Title:

NOMINATED VOLUNTEER

Name:

Phone:

Email:

Mailing Address:

I agree to be nominated for the above award and understand that, if successful, I will be available to film a recipient video, attend the Mayor's Lunch for Arts Champions and be available for media interviews/photographs following the event. I agree to allow Calgary Arts Development the use of photos/video taken before and at the event for promotional purposes.

Signature:

Date:

Printed Name:

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