



**Production Apprentice**  
6-Week, Full-time Contract  
(with possible extension)

**About Vertigo Theatre**

Vertigo Theatre is a premiere cultural institution in Calgary and has entertained audiences for 45 years with high-quality programming. It is the only theatre in North America programming a season based entirely in the mystery genre. Located at the base of the Calgary Tower, the Vertigo Theatre complex is home to our administration, ticket offices and two performance venues. Vertigo Theatre aims to thrill, entertain, and challenge by creating theatre that ignites the curiosity of our community. We are dedicated to the revitalization of the mystery theatre genre and to inspiring and mentoring the next generation of arts leaders.

**About the Position**

To further its commitment to education and professional development, Vertigo Theatre is seeking to hire a Production Apprentice for each of its four productions in the 2021-2022 season. This is an entry level position where the Production Apprentice will be exposed to all the aspects it takes to produce a professional production. The experience will be highly varied and can include everything from participating in lighting hangs, sound install, set install, props building/sourcing, rigging, paint, special effects, and wardrobe. The positions may be extended if required to have the PA join the running crew for the duration of the production.

The successful candidates will be highly motivated individuals who have a keen interest in developing their skills in theatrical production. This position would be well suited to a recent graduate of theatre school or someone with a technical or production background in community theatre.

CIPHER will have a particular focus on the Video/Projections team, where the Production Apprentice will participate in video system set up, programming the show in Isadora, and running video as running crew for the duration of the production, in addition to supporting other departments as needed.

The focus for the remaining three shows will be determined by the needs of the production and the skills and interests of the successful applicants.

**Skills and Requirements**

- Comfortable working at heights
- Able to lift 50 lbs
- Comfortable using power tools
- Excellent communication skills
- Ability to take direction & work independently
- Must be a team player with a positive attitude and a willingness to learn

## Qualifications

- A degree or diploma in Technical Theatre or equivalent experience
- Valid Class 5 Driver's License (or equivalent) and clean Driver's Abstract
- First Aid Certification is an asset
- **Fully vaccinated against Covid-19** (except in cases of a medical exemption)

## Hours

40 hours per week, Monday to Friday, with some evenings and weekends required

## Dates

Special Presentation – MURDER IN THE STUDIO: October 12 - November 19 (6 weeks)  
CIPHER (Video focus): January 4 - February 13 (6 weeks)  
SHERLOCK HOLMES AND THE VANISHING THIMBLE: January 31 - March 11 (6 weeks)  
CLUE: April 4 - May 13 (6 weeks)

## Compensation

\$720 per week plus 4% Vacation Pay

## Deadline to submit

Applications will be accepted until suitable candidates are found for all positions. Interviews will start September 15, 2021.

Please send a cover letter, resume or CV to Jessie Paynter, Production & Facility Manager at [Jessie.Paynter@vertigotheatre.com](mailto:Jessie.Paynter@vertigotheatre.com).

Please use the subject line **Production Apprentice Application**.

At Vertigo Theatre we are committed to a respectful work environment and a diverse workforce. We encourage applications from all qualified individuals including visible minorities and people with disabilities.

Thank you to all applicants. Only those selected for interviews will be contacted. No phone calls please. For more information about Vertigo Theatre please visit our website, [www.vertigotheatre.com](http://www.vertigotheatre.com).