

Accommodation & Accessibility Policy

This policy has been updated as of January 1, 2022

Calgary Arts Development is committed to open, fair, and transparent processes. If you have any questions, want feedback on your application or if it's your first time applying, please don't hesitate to contact us for support. This policy is available at any point through the application process, for anyone who is thinking about applying for our programs.

While we may not be able to meet in person at this time, our team will be available to provide support over the phone, through email, or through the use of audio and video platforms.

Please see [Investment Program FAQ](#) for answers to common questions, and contact the program specialist as early as you can to ensure they can provide the best support possible. **Staff can provide feedback on your application up to one week before application deadlines.**

We will work one-on-one with potential applicants who experience barriers to develop accommodations that suit their abilities and situations. Some examples of accommodations are:

- Translation of written materials into other languages.
- Transcription of verbal meetings or audio and video recordings into a written document.
- Verbal video or audio applications. If you would prefer to answer the application questions verbally you can submit an audio or video recording of yourself or our staff can help record your responses using an online platform, such as Zoom.
- Language interpretation for phone or video meetings (Note: this will depend on the availability of external service agencies).
- Grant writing assistance if you need help.

You may be eligible for application assistance to pay someone to help you prepare and submit an application if you need it or for any of the reasons listed below:

- An artist who is Deaf, hard of hearing, has a disability or is living with a mental illness.
- An artist facing language, geographic or cultural barriers.

Contact grants@calgaryartsdevelopment.com or 403.476.2031 for more information on application assistance or to request support.