

Privacy Policy

This policy has been updated as of February 7, 2022

Calgary Arts Development's Privacy Policy is intended to ensure we make every reasonable effort to ensure personal information is handled with respect and consideration.

Developed using the Freedom of Information and Protection of Privacy (FOIP) Act as a guideline, Calgary Arts Development is responsible for all personal information in its custody and under its control including employee and investment information.

To review FOIP legislation in detail, please reference the Government of Alberta Privacy website at servicealberta.ca.

The Operations Manager is designated to ensure Calgary Arts Development remains in compliance with this policy, and all members of staff are required to abide by its guidelines.

Personal Information

Personal information will be obtained only for reasonable purposes and only as much as is reasonable for those purposes.

Personal information will be disclosed or used only for reasonable purposes and those purposes will be shared with the individual prior to disclosure or use. Calgary Arts Development will never reveal personal information to any third party without prior knowledge and consent, unless required to do so by law.

Calgary Arts Development obtains consent for all its mailing lists. Requests for removal can be made at any time.

Individuals or organizations may request to see what information about themselves Calgary Arts Development has gathered. If reasonable, Calgary Arts Development will provide information about the existence, use or disclosure of the information and provide access to that information.

Calgary Arts Development makes every reasonable effort to maintain accurate information and will, on request, correct information that is inaccurate.

Calgary Arts Development makes every reasonable effort to ensure personal information is secure and keeps the information only as long as is reasonable.

Collection, Use, Disclosure of Grant Information

Personal information is received by Calgary Arts Development from people and organizations who apply for grants, members of committees assessing applications, and many others in the course of its activities. Calgary Arts Development will never reveal personal information to any third party without your prior knowledge and consent, unless required to do so by law.

Information provided in both successful and unsuccessful grant applications may be used to plan, evaluate and review programs, and for generating statistics for these activities: statistical reporting, studies, issue and trend analysis. Information shared when reporting in these ways will be anonymized and only shared in aggregate. No personal information provided in grant applications will be shared publicly without prior applicant consent.

If you would like more information regarding our Privacy Policy, please contact info@calgaryartsdevelopment.com.