



Summer Camp Leader

4 Temporary Positions (Seasonal)

The confluence of the Bow and Elbow Rivers has been a historical and cultural gathering place for time immemorial. From its origins as Mohkînsîstsis (Blackfoot), Wîchîspa (Nakoda), and Guts'ists'i (Tsuut'ina), to its more recent history, Fort Calgary has a complex story to tell. As caretakers of a unique National Historic Site, Fort Calgary aims to present its history to connect people by deepening their understanding, enhancing their curiosity, and informing their context for contemporary life.

Fort Calgary is recruiting for four (4) temporary seasonal positions as Summer Camp Leaders. Fort Calgary offers summer camps for youth ages 6-11 in a fun and educational environment that encourages youth to build friendships, develop confidence, and participate as active citizens. Camp Leaders will be responsible for leading youth in learning about the rich history of Fort Calgary through stories and themes connected to the arts and sciences.

If this sounds like how you want to spend your summer, then please submit your resume to us!

What will you do?

- Work collaboratively with all camp team members, and Fort Calgary staff to support the set-up and delivery of summer camp programs.
- Plan, lead and modify camp programs and activities.
- Implement and use strength-based language when communicating with campers.
- Support and make accommodations for campers with varying learning needs.
- Ensure the safety, well-being, and enjoyment of campers from ages 6-11.
- Set-up and clean-up program areas daily.
- Responding in a professional and calm manner to customer service inquiries and resolving camp issues.
- Supervise campers during before-care, after-care, lunch time and field trips
- Communicate professionally with parents/guardians about their child's experience at camp.
- Assess and manage risk within programs and while supervising.
- React and adapt quickly to emergency situations involving children and youth.
- Display a strong ability to manage stressful situations calmly and effectively.
- Consistently follow program policies and procedures with campers.
- Understand and apply all policies and emergency procedures to maintain safety and wellbeing of campers.
- Document and inform administration staff of any incidents within programs.

What do I need to succeed?

- Minimum 1 years experiencing supervising youth in informal learning environments.
- Undergraduate degree, or comparable experience in a related field (i.e., education, early childhood education, museum studies, etc.). Lived experience also considered.
- Knowledge of arts, sciences or social studies programming.
- Knowledge, interest, and experience in working with local and Canadian history, settler-colonialism, and Indigenous—non-Indigenous relations.
- Ability to communicate effectively with others, be self-motivated and maintain an expected level of professionalism.

- Ability to develop and maintain strong professional relationships with people and work effectively with all levels of employees is critical.
- Exhibit strong personal values, integrity, and hands-on work habits.
- Highly energetic with a strong work ethic; exhibits contagious enthusiasm.
- Strong interpersonal and organizational skills.
- Level 1 First Aid training is a strong assets.

Availability Requirements:

- This is an on-site position, with availability required Monday to Friday.
- Camp Leader training from June 27th to June 30th.
- Summer camps commence July 4, operating for 7 weeks, concluding on August 19th.
- Camp clean-up will take place from August 22 to August 24th.
- Camps operates from 9:00 – 4:00 pm with before and after care scheduled from 8:00 am and until 5:00 pm. Camp team will alternate their arrival and departure time to support extended operations.

Fort Calgary is an equal opportunity employer. The Fort Calgary team is guided by a shared commitment to community, reconciliation, integrity, sustainability, inclusiveness, and respect. Fort Calgary welcomes applications from qualified individuals from all backgrounds.

Application instructions

Please submit resume and cover letter to Fort Calgary via email at hr@fortcalgary.com with the job title in the subject of your email by Friday, May 27, 2022. Interviews will be hosted June 2-3, 2022. All candidates will be required to undergo a Security Clearance Check.

Fort Calgary respectfully acknowledges that the traditional land in which it operates is the homeland of the Treaty 7 nations and the Metis Nation of Alberta Region 3.