

Position: Part-Time Commercial Gallery Preparator / Technician
Address: 730 11th Ave SW Calgary AB T2R 0E4
Terms: 20 hours per week
Wage: Determined Upon Experience

Newzones is hiring a part-time Preparator / Technician. We are looking for a candidate who loves the Visual Arts, is organized, efficient and detail-oriented. The Preparator / Technician has to have a TON of energy, loves to be on the go (no sitting time), is able to work independently and contribute positively to the Newzones team. The position involves—but is not limited to—installing and striking exhibitions, crating and shipping artwork, and gallery maintenance.

Successful candidates will:

- Possess a degree in Art or Museum Studies
- Have a valid Driver's License and clean driving record
- Have a broad understanding of Canadian contemporary art and contemporary issues relevant to the visual arts
- Demonstrate excellent organizational, interpersonal, time management, and communication skills
- Be competent in Microsoft programs + use of a PC
- Be confident with use of power tools and ladders

Duties include but not limited to:

- Installation and striking of artwork – both in and outside of a gallery setting
- Inventory control
- Daily maintenance of gallery (inside and out): cleaning of surfaces, floors etc.
- Handling and unpacking of artwork while ensuring the safety and security of artwork at all times
- Crating and packaging of artwork
- Working independently as well as part of a team

Application Deadline: July 15, 2022. Please forward cover letter, resume and references to info@newzones.com.