



www.CIFFcalgary.ca

@CIFFcalgary

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FILM CIRCLE LOUNGE BARTENDER JOB SUMMARY

We are excited to announce that we are gearing up for our 22nd annual Calgary International Film Festival, and are looking forward to welcoming new **Film Circle Lounge Bartenders** to our ranks. The Film Circle Lounge Bartenders serve beverages to our Film Circle members and their guests in the Film Circle Lounge, ensuring outstanding customer service and secure handling of drink tickets and alcohol.

ESSENTIAL FUNCTIONS

- Providing friendly, helpful and prompt customer service
- Assisting Film Circle Lounge Coordinator with setting up the bar area with necessary inventory and equipment
- Keeping the bar area clean and well organized
- Ensuring the security of all bar stock and inventory
- Keep track of inventory throughout shift and reconcile at the end
- Alerting the Film Circle Coordinator to inventory getting low so orders can be made
- Ensuring all AGLC rules are followed throughout service
- Additional Responsibilities: Other tasks as required

QUALIFICATIONS

Must Haves:

- Ability to collaborate and work well in a team environment
- Outstanding customer service skills
- Reliable, hardworking and resourceful
- Friendly and outgoing
- Availability to work evenings and weekends
- AGLC ProServe certification, proof required upon hire
- Able to lift 20+ pounds

Assets:

- Bartending Experience

APPROXIMATE WORK HOURS

An approximation of hours per week is below, dependent on operational needs and business flow. It is understood that shift work, weekend work, and work on statutory holidays will be required.

- **September 22-October 2:** 15-20 hours, depending on shift assignment (on site at Eau Claire Market)

WHY CIFF

- Excellent opportunity to build experience and contacts within the Arts community
- Attendance to screenings for free, when not on shift
- A group of team members committed to building a unique and memorable festival experience for new and seasoned patrons alike!

TO APPLY

Simply upload your cover letter and resume on the job posting [here](#). We'll be contacting everyone who applies to let them know their resume has been received. The Hiring Manager will reach out to those they deem most qualified to begin the interview process. We thank everyone who applies.

OUR COMMITMENT TO DIVERSITY, EQUITY AND INCLUSION

CIFF is committed to creating an employment opportunity that begins with respect, dignity and equity. We welcome individuals to apply for all backgrounds including: of any race, ancestry, place of origin, colour, ethnic origin, ability, citizenship, creed, sex, sexuality, sexual orientation, gender identity, gender expression, same sex partnership, age, marital status, family status, immigration status, receipt of public assistance, history of mental health issues, health status, political affiliation, learning difference, level of literacy, accent, first language, body type, physical appearance and abilities, stature or socio-economic status. Further, we acknowledge that we are on a continuing journey of learning and unlearning. Our path to breaking down systemic barriers has begun but we by no means have arrived. We are open to feedback and continuous dialogue on how we can make the hiring process equitable for all.