



Evergreen Theatre and Community SPACES Seeking Casual Technicians

Make SPACE for creative communities to thrive.

Evergreen Theatre and Community SPACES is looking to hire a few individuals to join our roster of Casual Technicians to aid us in serving our 'event' clients. Our 'event' clients are generally performance based one-time SPACES users (theatre, dance, and music), with an occasional corporate meeting or presentation. Every client has individual needs and the right team members will enjoy working in the moment with clients to provide them basic theatrical style technical support.

This will be a casual/part-time contract position with a flexible schedule based around facility bookings. The hours will be predominately Friday and Saturday evenings, with the odd daytime shift available. Roster members are contacted monthly, and available shifts are offered based on client needs and availability of team members.

Rate is \$24.00/hr.

Responsibilities:

- Program and operate lights based on client needs (Incognito board, pre-hung instruments on grid)
- Help SPACES clients patch their devices into our projector
- Assist SPACES clients with their sound needs (patch devices into our speaker systems and set levels)
- Operate microphones
- Unlocking and locking the building
- Ensuring the theatre event space remains free of technical hazards (taping cords, ensuring aisles remain clear, etc) and that safe stage practices are observed
- Ensuring Fire exits are open and resecured after events
- Help with set-up/take-down for client events as required (could include chairs, tables, client technical equipment etc)
- Occasional light custodial if required during the 'event'

Qualifications:

- Technical skills/ basic lights and sound for theatre and dance events
- Strong verbal communication skills
- Strong trouble shooting skills
- Ability to lift tables, move chairs and handle light custodial duties
- Exceptional organizational and time management skills
- Ability to work independently with commitment to the team and the SPACES client experience
- Comfortable working alone and in a team
- Ability to climb two flights of stairs multiple times in a shift (our tech booth is located on the second level and only accessible via a stairwell)
- Comfortable with ladders

- A love for community and the arts
- Desire to work with a diverse group of clients with varying needs, from various sectors
- Familiarity with both mac and PCs, lighting instruments, projectors, and wireless microphones an asset
- And a sense fun!

Applications will be accepted until October 7th, 2022, please email letter of interest, and resume to Michelle at admin@evergreentheatre.com

Who We are:

Evergreen Theatre and Community SPACES is 24,000 sqft of multi-purpose space utilized by over 100,000 persons a year.

With over 24,000 sqft of multi-purpose space, we offer 7 studios, a large theatre performance space, workshop, boardroom, and office space for organizations as well as other businesses that serve over 100,000 Calgarians annually. With over 170 active arts and culture centric groups using the SPACES, we are home to performances, festival, auditions, artistic development classes and workshops for students, artists, and members of the community.

Additionally, Evergreen proudly offers curriculum-based musical theatre touring shows, artist-in-residency programs for schools, as well as custom workshops, presentations, and activities for conferences and organizations nationwide.

Every aspect Evergreen Theatre Society is guided by our belief in Making SPACE for creative Communities to thrive.

It is the policy of Evergreen Theatre Society to provide equal opportunity for all employees and applicants for employment without regard to race, religion, colour, sex, sexual orientation, national origin, age, marital status, covered veteran status, mental or physical disability, pregnancy, or any other basis prohibited by provincial or federal law.