

Position: Commercial Gallery Preparator / Technician
Address: 730 11th Ave SW Calgary AB T2R 0E4
Terms: Part time
Wage: Determined Upon Experience

Newzones is hiring a Preparator / Technician. We are looking for a candidate who loves the Visual Arts, is organized, efficient and detail-oriented. The Preparator / Technician has to have a TON of energy, loves to be on the go (no sitting time ☹️), is able to work independently and contribute positively to the Newzones team. The position involves, but is not limited to: installing and striking exhibitions, **crating, boxing and shipping artwork**, gallery maintenance, artwork documentation, etc.

Successful candidates will:

- Possess a degree in Art or Museum Studies
- Have a valid Driver's License and clean driving record
- Have a broad understanding of Canadian contemporary art and contemporary issues relevant to the visual arts
- Demonstrate excellent organizational, interpersonal, time management, and communication skills
- Be confident with use of power tools - making crates, boxes, etc.
- Have practical knowledge of digital photography
- Be confident on ladders - installing and lighting

Duties include but not limited to:

- Installation and striking of artwork / handling of artwork
- Daily maintenance of gallery (inside and out): cleaning of surfaces, floors etc.
- Handling and unpacking of artwork while ensuring the safety and security of artwork at all times
- Crating and packaging of artwork
- Working independently as well as part of a team

Application Deadline: November 18, 2022. Please forward cover letter, resume and references to info@newzones.com. Position start date to be December 1, 2022.