



Cultural Leaders Legacy Arts Awards 2024

NOMINATION PACKAGE

ROZSA FOUNDATION EMERGING ARTS MANAGER AWARD

Deadline: Monday, April 29, 2024, 4pm MT

Rozsa Foundation Emerging Arts Manager Award

The **Rozsa Foundation Emerging Arts Manager Award** is a \$5,000 cash award intended to recognize and encourage the role of emerging professional arts managers who are dedicating their careers to promoting and supporting the work of Calgary's artists, arts collectives, and arts organizations. Given the complexity of the challenges they face, the work of these arts managers needs to be as creative as the artists and organizations they work with. The recipient also receives no-cost entry into the Rozsa Arts Management Program (RAMP).

This award honours an emerging arts manager in the early stages of their career whose dedication and innovation in their field have elevated the work of the artists or arts organizations they work with. The award is intended to recognize both their accomplishments to date as well as their potential for future impact. The Rozsa Foundation recognizes that management responsibilities are undertaken by individuals at many levels within the arts; nominees do not need to specifically be in a role that carries the title of "manager" to be eligible.

The award will be presented to the recipient at an event celebrating the arts on October 4, 2024. This award was established by the Rozsa Foundation and Calgary 2012 and is a legacy project of Calgary's year as a Cultural Capital of Canada.

Award Rules & Criteria

Eligibility

Nominees for the **Rozsa Foundation Emerging Arts Administrator Award** must meet all the following criteria:

- Be a Calgary resident working in Calgary since the beginning of the nomination year (2024).
- Be currently working full or part-time, either employed or contracted by a minimum of one artist, arts collective, or arts organization in Calgary.
- Be in the early stages of their career; generally, up to five years of professional experience in the field of arts administration and management.
- Nominees and nominators must not have a formal association (board member/paid contractor or employee, etc.) with the Rozsa Foundation or Calgary Arts Development.

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Nominations

Nomination packages must include the following:

- One (1) copy of the nominee's artist resume or curriculum vitae (CV).
- One (1) copy of a 30-word synopsis of why the nominee has been nominated (may be used for publication and media purposes in the event the nominee is selected to receive the award).
- Example(s) demonstrating the work of the nominee as it pertains to this award (**maximum five individual examples**). Please note the example(s) must be submitted in the following file formats, and each file can be a maximum of 3MB: PDF, DOC, DOCX.
- One (1) letter of nomination (1,000 words or less) from a peer or colleague within the artist's field of work.
- One (1) copy of the Nomination Declaration form, available for download on the award web page, signed by both the nominee and nominator.

Jury

The awards jury will be composed of arts management peers, members of the Rozsa Foundation staff or board, and other arts community members based in Calgary. Jury members are not disclosed in advance of the official announcement of recipients by Calgary Arts Development.

In the event of a perceived conflict of interest, an alternate will replace the jury member in question. The jury will operate with strict confidentiality. All decisions are final. Calgary Arts Development may screen nominations to verify eligibility.

Selection Criteria

The award recipient will be selected based on the following criteria:

Impact on Industry - Maximum of Four Points

- How has the nominee made a measurable impact on the organization/collective/artists with which they work?
- How has the nominee's work created new opportunities or innovative approaches?
- How has the nominee built productive collaborations and partnerships, both internally and externally?
- How has the nominee's work had positive effects that have rippled out beyond the artists and organizations they work for to benefit Calgary's greater arts community?

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- How has the nominee shifted their work in response to COVID-19 recovery and calls for greater equity in the arts?
- How has the nominee positioned themselves and the organization/collective/artists with which they work for future success?

Peer Recognition - Maximum of Three Points

- Is the nominee appropriate for the Rozsa Foundation Emerging Arts Manager Award relative to the stage of their career?
- Is the nominee recognized as an outstanding and innovative emerging arts manager by those in their field or within their organization?

Dedication to their field - Maximum of Three Points

- How has the nominee proven their dedication to serving the arts sector, both within and beyond the scope of their primary role, and will they continue to do so?
- How would this award propel the career of the nominee forward?
- How has the nominee developed their skills to continually grow in their field?

Special Considerations - Maximum of Two Points

- Are there extenuating considerations that are not addressed by the criteria above?

Notification

All nominators and nominees will receive acknowledgement of receipt by mail and email, and will be notified of whether their applications were successful. The recipient will be asked to keep the status of their nomination confidential until the official announcement of recipients by Calgary Arts Development and will also be asked to accommodate the filming of a recipient video.

Deadlines & Delivery

The deadline for uploading completed nomination packages is 4pm MT on April 29, 2024.

Complete applications must be submitted through our [online platform](#) on or before the deadline. Incomplete or late nominations will not be accepted or considered.

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If you have nominated someone and did not receive acknowledgement of receipt or notification, please contact awards@calgaryartsdevelopment.com.

Before submitting your nomination package, ensure that you have prepared:

- One (1) copy of the nominee's resume or curriculum vitae (CV).
- One (1) copy of a 30-word synopsis of why the nominee has been nominated.
- Up to five (5) examples demonstrating the work of the nominee and their suitability for this award. As few as one example is acceptable.
- One (1) copy of a letter of nomination (1,000 words or less) signed by the nominator.
- One (1) copy of the Nomination Declaration form, signed by both the nominee and nominator.

For more information about the **Rozsa Foundation Emerging Arts Manager Award**, please email awards@calgaryartsdevelopment.com.

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