

Position: Commercial Gallery Preparator / Technician
Address: 730 11th Ave SW Calgary AB T2R 0E4
Terms: 32 hours / week
Wage: Determined Upon Experience

Newzones is hiring a Preparator / Technician. We are looking for a candidate who loves the visual arts, is organized, efficient and detail-oriented. The Preparator / Technician has to have a TON of energy, loves to be on the go, is able to work independently and contribute positively to the Newzones team. The position involves, but is not limited to: gallery + building maintenance, installing and striking exhibitions, crating and shipping artwork, , artwork installation, and artwork documentation.

Successful candidates will:

- Possess a degree in Art or Museum Studies
- Have a valid Driver's License and clean driving record
- Excels in carpentry and learning how to make proper art crates and boxes
- Be competent in Microsoft programs + use of a PC
- Have practical knowledge of digital photography
- Be confident with use of power tools and ladders

Duties include but not limited to:

- Daily maintenance of gallery (inside and out): cleaning of surfaces, floors etc.
- Installation and striking of artwork / handling of artwork
- Inventory control
- Handling and unpacking of artwork while ensuring the safety and security of artwork at all times
- Crating and packaging of artwork
- Working independently as well as part of a team
- Gaining comprehensive knowledge of gallery artists to interact with visitors

Benefits:

Employees have access to a range of health benefits after 3 months of full-time employment including:

- Life insurance
- Subsidized medical healthcare
- Subsidized dental care
- Subsidized travel insurance

Application Deadline: January 3, 2025. Please forward cover letter, resume and references to info@newzones.com. Position start date Jan 15 2025.