



## Season 2025 A Season of Belonging

### JOB POSTING: Assistant Technical Director

- Effective:** April 1, 2025
- Accountability:** Reports to the Production Manager/Technical Director
- Position:** Fulltime position
- Hours:** Tuesday – Saturday (some evening work and Mondays may be required)
- Location:** On-site in Rosebud, Alberta
- Submission Deadline:** February 11, 2025

**Summary:** Join a team of dedicated professionals who are passionate about great theatre, training young artists, and enriching people’s lives.

Rosebud Theatre & School of the Arts (RTSA) assistant technical director to become an integral part of the production team in a creative, rewarding, and supportive environment, and is keen to contribute to the attainment of Rosebud’s mission and mandate.

#### Job Description / Duties:

The ATD will assist with many aspects of production with both the school and the theatre, specifically during the turn-over periods between shows. Duties will include assisting with strike & load-in, light hang & focus, supervising student crews, and a specific focus on properties.

Throughout the season, this person will work on various projects including equipment maintenance and managing inventory of lighting & sound equipment and in the properties shop. Pending successful applicant’s skills, some other administrative tasks may be included.



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### Qualifications / Required Skills:

Applicant must understand the technical theatre process with at least five years of experience in professional or semi-professional theatre, or less if accredited theatre training has been completed.

Applicant must be comfortable working at height and on ladders.

Applicant must be comfortable with electronic communication. Familiarity with MS Office 365 is a definite asset.

First Aid certification is an asset.

This position is ideal for a person early in their career.

### Additional Information

This is a salaried position based on 40 hours per week. The workload will be higher during production periods but will be offset with undertime in other weeks.

Fulltime position will start April 1, but the successful applicant may start with parttime work mid-March to experience the load-in cycle.

### Salary Range:

\$42,000-\$48,000 annually

Rosebud Theatre & School of the Arts offers a comprehensive group health benefit plan after a probationary period.



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**Applications:** To apply please send the following to [markl@rosebudtheatre.com](mailto:markl@rosebudtheatre.com).

1. A resume(s) with both relevant and potentially related experience
2. A cover letter including reasons why this position may be a good fit for you

Note: This search will remain open if no successful candidate is found by deadline.

*Rosebud Theatre is a department of Rosebud School of the Arts, a post-secondary theatre school located in Rosebud, AB, approximately one hour east of Calgary, producing four Opera House shows and one Studio Stage show annually, plus two student productions and guest artist shows as well as fundraising events. Over 35,000 patrons attend annually. We engage both professionals and students in our productions and work under the Equity DOT agreement.*

*The purpose of Rosebud Theatre & School of the Arts to enrich lives by offering grace and understanding through the art of storytelling, the practice of mentorship, and the gift of hospitality.*

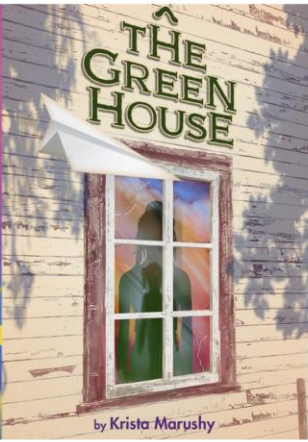
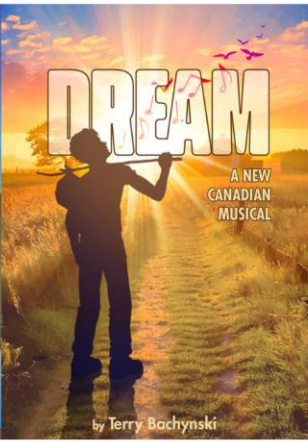
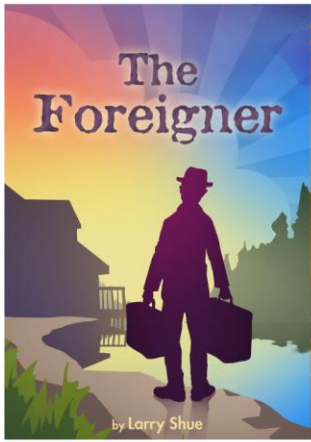
*We believe that every person is created in the image of God and that all of humanity reflects different facets of God's character. We believe that all fall short of reflecting God's true spirit, but we also believe in the promise of redemption for all.*

*Within this context, Rosebud strives to honour and respect the diverse cultures, languages, abilities, and perspectives that each staff member brings to the organization.*

*We are dedicated to creating an inclusive environment that welcomes the humanity of our students, staff, contract instructors, guest artists, board members, donors, and patrons. We are committed to providing a supportive work and educational environment where the principles of equity, diversity, and inclusion are trained, fostered, and intentionally practiced. Through conscious reflection, and deliberate action and discussion at all levels, we aim to create a culture of care and safety where diversity can flourish.*

*All personnel policies related to employment – including hiring, compensation, promotion, benefits, job assignments, transfers, lay-offs, return from lay-offs, company sponsored programs or events, etc. – will be implemented without discrimination toward race, colour, creed, religion, sex, sexual orientation, gender identity, gender expression, family status, age, language, or national origin.*

*We are committed to recruiting and retaining a group of diverse, qualified staff members who advance Rosebud's mission in their respective vocations. Through a fair and equitable hiring process, the qualifications and values of each candidate are the primary criteria upon which hiring and promotion decisions are made.*



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1-800-267-7553  
RosebudTheatre.com  
RosebudSchooloftheArts.com